

Waymade College of Education

Academic Year 2017-2018

Initiatives Taken Under IQAC (NAAC)

IQAC Coordinator: Dr. Chirag Darji

Sr. No	Month	Initiative	Description/Justification
Initiatives taken in 1st Semester			
1.	June	Entry Test for B.Ed.	As per NCTE rules, It is necessary if students are admitted through entry test. With respect to the above subject, the coordinator of IQAC prepared a test of 100 marks having the components like: General knowledge, Language across curriculum and Teaching aptitude.
2.	June	Reformulating IQAC Constitution	Dr. Anil Varsat, Dr. Amit Ballani and Mr. Vishakh Nair (Student Representative) are included in the new IQAC body for the year 2017-2018..
3.	June	PBA	Performance Base Appraisal is one of the most important initiatives taken by IQAC to track progress of the teachers. It is a monthly report which includes their academic and co-curricular pursuits and initiatives.
4.	June	Workshop for M.Phil. Aspirants	A workshop for the M. Phil. aspirants was planned and executed under the constructive suggestions of IQAC. It was planned with a purpose to enable the aspirants to crack the entrance exam. It was a one day workshop and the institute received positive feedback.
5.	July	Modifications in the Time table	As per NCTE rules, sessions of Core papers must be for one full hour instead of 45 minutes, So, the IQAC made PE sessions for one hour, CPS for 55 minutes and EPC for 45 minutes. And instead of having 7 sessions in a day now we have 6 sessions. This helps us to avoid clashes and optimum use of timing. Monthly time table is prepared for M.Ed. and M.Phil. instead of having semester or yearly time table.
6.	July	Online Quiz	IQAC under bridge course implemented an online E-test on Language Evaluation. The students received mark-sheet in their e mail id. This was used as a pre test to plan the bridge course curriculum for the students.
7.	August	Admission Committee	IQAC suggested to establish an admission committee for smooth and effective communication of institute's achievement to the stakeholders. Further, the strategies and follow up will be done for counselling.
8.	August	Evaluation Rubrics for	IQAC suggested to prepare evaluation rubrics for practicum assignments and write descriptive

		practicum	feedback also. This would help to bring transparency in evaluating students' assignments.
9.	August	Planning for Researcher's Forum & FDI	IQAC suggested the concerned teacher to plan a schedule for both Researcher's Forum and Faculty Development Initiative.
10.	September	Preparing Constructive Reading Resources	IQAC suggested each teacher to prepare constructive reading materials, list of the reference books suggested, question banks, PPTs, PDFs, unit test, remedial sessions details.
11.	September	Google Classroom	IQAC suggested to have orientation programme under FDI to start Google Classroom Teaching.
12.	October	Review and Planning	It was held on 13 th October, 2017. Each teacher was given 10 minutes to review the activities they carried out and also plan the activities for the next semester.
Initiatives taken in 2nd Semester			
13.	December	Student's Developmental Profile	In order to incorporate the suggestion of Dr. Nikhil Zaveri sir, the IQAC decided to prepare a separate student developmental profile for each student. It carries their personal details, SWOC, Developmental profile, Evaluation report by the peer counsellor, book review and other documents of achievements.
14.	December	Teacher's Register	IQAC coordinator came out with a format for teacher's register. This carries the planning and execution details, session wise attendance, details of assignment, reading materials and remarks of the IQAC and HoD. This was evaluated at the end of every month for necessary modifications in teaching and learning practices.
15.	December	Farewell	IQAC started bidding farewell to all the esteemed stakeholders and family members of Waymade. Dr. Sulabha Natraj, Former Principal, Mr. Bimalbhai Patel An Administrator & Prof. J. H. Khan former IQAC member were felicitated.
16.	December	Off-Campus: Reflective Feedback	IQAC suggested the practice teaching coordinator to collect reflective feedback from the B.Ed. Students. IQAC & Practice Teaching Coordinator prepared questionnaire, collected feedback and shared during the staff meeting to sustain the quality of the practice.
17.	January	State Level Event-Expo	IQAC planned a state level event expo in which various events like a workshop on career guidance and counselling, debate, extempore, Hindi solo song singing competition, cartoon making events were organized.
18.	January	E-Classroom	IQAC instructed all the faculty members to prepare tasks and videos for online classroom teaching sessions for their subject/s and the students were included in the Google Classroom for e-teaching/learning and assignments.
19.	February	CGCC:	IQAC planned a one day workshop on career

		Placement & Career Guidance	counselling in collaboration with Dhyey Academy. The sessions on Resume Writing workshop, group discussion, altitude test and some interview tips were given. Students of the institute and other colleges took part in it.
20.	March	Reflective Feedback on Course and Teachers'	IQAC collected feedback from the B.Ed. Students in a NAAC prescribed format. The feedback sheer was on two major aspect one is Course and the other is Teacher's performance. The data were analysed, interpreted and shared with all the faculty members to overcome the lacunas in teaching and course.
21.	April	Cumulative PBA	Each teacher will be given a cumulative performance based Appraisal in which details of the sessions, activities, publication, initiatives and all the performance based details will be mentioned. This would help them to claim their APIs in future.
22.	April	Review and Planning	It will be held in April, 2018. Each teacher will be given a format to present views in around 45 minutes.
Planning of Major Events under IQAC in 2018-2019			
1	June	Workshop for Teacher Educators	The IQAC will plan a one day workshop for quality teacher education. Two senior teachers of various B.Ed. Colleges will be invited for the same.
2	August	Inter-School Event	English medium school students will be given exposure through various competition and speeches.
3	January	National Seminar	The college will organize a two day national level seminar on Recent Trends for Quality Higher Education.
4	January	State Level Event-Expo	2 nd State level Event-expo will be held in January, 2019.